



May Board of Directors Minutes

IndyGo

May 27, 2021 at 5:00 PM EDT

@ Virtual & 1501 W. Washington St - IndyGo HQ

ACTION ITEM A – 1

Attendance

Members Present:

Bart Brown, Charlie Carlino, Inez Evans, Mark Fisher, Adairius Gardner, Cheryl Purefoy, Jennifer Pyrz, Cam Radford, Jill Russell, Brooke Thomas, Paul Williams

Members Present (Remote):

Marcus Burnside, Greg Hahn, Lacy Johnson, LaTeeka Washington, Richard Wilson

Members Absent:

Lise Pace, Patricia (Pat) Rios

1. Call to Order and Roll Call (Presenters: Adairius Gardner, Jill Russell)

 [board cover 2021 may27.docx](#)

 [A AGENDA for May 27, 2021 Board Meeting.docx](#)

Vice Chairman Adairius Gardner called the meeting to order at 5:02pm. General Counsel Jill Russell called the roll. Two (2) members present in person and three (3) members present remotely via Zoom. Directors Lise Pace and Pat Rios were absent. There was a quorum. Participating remotely, Chairman Hahn had Vice Chairman Gardner conduct the meeting. Lacy Johnson did not vote until the regular agenda.

2. Awards and Commendation (Presenter - Inez Evans)

 [A1 Awards & Commendation May.docx](#)

 [A1 April 2021 Safe Drivers Board report.docx](#)

President/CEO Inez Evans gave an update on the Awards and Commendations for April 2021. Recognized were safe drivers for April 2021, April 2021 Operations Employee of the month, one (1) retirement after 38 years of service, and IndyGo receiving the Gold Standard Award from the TSA.

3. Committee Chairperson Reports (Presenters: Richard Wilson, Adairius Gardner)

Finance Committee - Richard Wilson

Service Committee - Adairius Gardner

 [A Finance Committee Chair Report May.docx](#)

 [A Service Committee Chair Report May.docx](#)







The reports were entered into the record.

4. Consent Agenda (Presenters: Adairius Gardner)


Motion:

Approval of Consent Agenda

Motion moved by Mark Fisher and motion seconded by Greg Hahn. Mark Fisher - AYE, Richard Wilson - AYE, Greg Hahn - AYE, Adairius Gardner - AYE; Motion passed 4-0; Lise Pace & Pat Rios – Absent, Lacy Johnson - Did not vote

1. A-1: Consideration and Approval of Minutes from Board Meeting held on April 22, 2021
 [A-1 April Board of Directors Minutes.docx](#)
2. A-2: Consideration and Approval of Selection for RFQ 21-02-386: On-Call Construction Engineering Services (Presenters: Jennifer Pyrz)
 [A-2 Construction On-Call - 20210507.docx](#)
3. A-3: Consideration and Approval of RFP 20-05-358 On-Call Planning Services, COA Phase II Task Order (Presenters: Brooke Thomas)
 [A-3 IndyGo COA Phase II A-3 Board Action Memo ReSubmitted 05 11 2021.docx](#)
4. A-5: Consideration and Approval of EQ 21-02-389 Towing Service (Presenters: Paul Williams)
 [A-5 Towing Service \(002\).docx](#)
5. A-7: Consideration and Approval of On-Call Architectural & Engineering Services Contract Extension - Shrewsberry (Presenters: LaTeeka Washington)
 [A-7 On-Call A&E Contract Extension - Shrewsberry 5-2021.docx](#)
6. A-8: Consideration and Approval of IT Temporary Staffing (Presenters: Marcus Burnside)
 [A-8 Consideration and Approval of IT Temporary Staffing EDITS - Supplier Diversity Edits..docx](#)

5. Regular Agenda (Presenter – Adairius Gardner)


1. A-4: Consideration and Approval of Bus Detailing Contract RFP 21-05-403 (Presenters: Cheryl Purefoy)
 [A-4 Bus Detailing Action Item 5-6-21.docx](#)

IPTC Fleet Services Department is responsible for the detail cleaning of the revenue fleet, currently consisting of 209 buses (31 – 60' buses and 178 – 40' buses). Bus detailing is the process of deep cleaning and sanitizing the interior and exterior of each bus which is essential to providing clean and safe public transportation. This service is currently performed by IPTC general labor personnel. IPTC has a fleet quality control and professional appearance benchmark of completing a full detail on each bus once per month. This monthly detail benchmark has not been met consistently. No IPTC employees will lose their job due to this procurement.

Motion:

Approval of Bus Detailing Contract RFP 21-05-403

Motion moved by Lacy Johnson and motion seconded by Mark Fisher. Mark Fisher - AYE, Richard Wilson - AYE, Greg Hahn - AYE, Adairius Gardner - AYE, Lacy Johnson - AYE; Motion passed 5-0; Lise Pace & Pat Rios – Absent

2. A-6: Consideration and Approval of an Amendment for RFP 19-07-327 Deep Cleaning Janitorial Services at Julia M. Carson Transit Center (CTC) (Presenters: Paul Williams)
 [A-6 CTC amendment.docx](#)

IPTC has been using outside vendors to help IPTC staff with the daily cleaning at the CTC since 2016. Pristine Image International, LLC has been performing a large part of these cleaning duties. Current cleaning duties are comprised of two vendors and IPTC staff. By amending cleaning duties to consolidate under one vendor, IPTC expects to save over \$250,000 and allow vacancy at 1501 to be filled. In addition, no IPTC employees will lose their jobs. Instead, IPTC employees will report to the 1501 West Washington street location to help with the general labor vacancies, including janitorial and fleet service duties.

Motion:

Approval of an Amendment for RFP 19-07-327 Deep Cleaning Janitorial Services at Julia M. Carson Transit Center (CTC)

Motion moved by Lacy Johnson and motion seconded by Mark Fisher. Mark Fisher - AYE, Richard Wilson - AYE, Greg Hahn - AYE, Adairius Gardner - AYE, Lacy Johnson - AYE; Motion passed 5-0; Lise Pace & Pat Rios – Absent

3. A-9: Consideration and Approval of Resolution 2021-06 Real Estate Acquisition, 8905 S. Madison Ave, Indianapolis, IN (Presenters: Jill Russell)

 [A-9 8905 S Madison.docx](#)

 [A-9 Resolution & Attachment.pdf](#)

IPTC has secured locations along or near the rapid transit lines where the batteries for those buses can be charges while in service. One of those locations is at 8925 S. Madison. The owner of the adjacent empty lot at 8905 S. Madison, approached IPTC offering to sell the real estate. As required by statute, IPTC acquired the necessary two appraisals assessing the fair market value. The purchase of the adjacent lot provides needed space for the parking of both staff and corporate vehicles. Further, the additional land presents an opportunity for IPTC to offer a park and ride service that would allow riders to access the Red Line from the south end that are not situated near a Red Line.

Motion:

Approval of Resolution 2021-06 Real Estate Acquisition, 8905 S. Madison Ave, Indianapolis, IN

Motion moved by Greg Hahn and motion seconded by Lacy Johnson. Mark Fisher - AYE, Richard Wilson - AYE, Greg Hahn - AYE, Adairius Gardner - AYE, Lacy Johnson - AYE; Motion passed 5-0; Lise Pace & Pat Rios – Absent

4. A-10: Consideration and Approval of Contract for 901 Circulator Route Provider (Presenters: Steven Beck)

 [A-10 901 Action Item Final 5.2021.docx](#)

IPTC seeks to enter into a contract with Miller Transportation to provide service operations and vehicle maintenance of the 901 Circulator and the cutaway buses. IPTC, like other transit systems, historically enters into long-term contracts for ADA Paratransit and Fixed Route service based on pre-determined performance standards and goals. IPTC will contract the 901 Circulator Service from June 2021 to June 2023 for two years with one option to extend one year.

Motion:

Approval of Contract for 901 Circulator Route Provider

Motion moved by Mark Fisher and motion seconded by Greg Hahn. Mark Fisher - AYE, Richard Wilson - AYE, Greg Hahn - AYE, Adairius Gardner - AYE, Lacy Johnson - AYE; Motion passed 5-0; Lise Pace & Pat Rios – Absent

5. A-11: Consideration and Approval of an Amendment to the Agreement Regarding Stormwater Management and Citizens and CWA Infrastructure and the Purple Line Bus Rapid Transit Project (Presenters: Jennifer Pyrz)

 [A-11 Amendment to CEG-DPW-IPTC Agreement for Purple Line.docx](#)

This amendment revises the order in which relocation costs are paid, giving IPTC the option of paying its share of relocation costs ahead of Citizens' share. It also provides the option for IPTC to front an additional \$600,000 in relocation costs, which would be reimbursed by Citizens after October 1, 2021.

Motion:

Approval of an Amendment to the Agreement Regarding Stormwater Management and Citizens and CWA Infrastructure and the Purple Line Bus Rapid Transit Project

Motion moved by Lacy Johnson and motion seconded by Greg Hahn. Mark Fisher - AYE, Richard Wilson - AYE, Greg Hahn - AYE, Adairius Gardner - AYE, Lacy Johnson - AYE; Motion passed 5-0; Lise Pace & Pat Rios – Absent

6. Information Items (Presenter – Adairius Gardner)

1. Consideration of Receipt of the Finance Report for April 2021 (Presenters: Bart Brown)

 [I-1 April 2021 Financials Summary.pdf](#)

 [I-1 Capital Project Spending 5.14.21.pdf](#)

 [I-1 Capital Project Spending 5.14.21 - Unbudgeted Details 05.26.21.pdf](#)

Chief Financial Officer Bart Brown gave an update on the finance report for April 2021.


2. I-2: Zoning for TOD Update (Presenters: Brooke Thomas)

 [I-2 2021 05 27 IPTC Board Meeting Zoning for TOD Cover Sheet.docx](#)

 [I-2 2021 05 27 IPTC Board Meeting Zoning for TOD Presentation.pdf](#)

Director of Strategic Planning Brooke Thomas gave an update to the board on Zoning for TOD.

3. I-3: 2021 Legislative Update (Presenters: Cam Radford)

 [I-3 Information Item for 5.27.21 board meeting.docx](#)

Vice President of Government Affairs Cam Radford gave an update to the board on the 2021 Legislative session that ended on April 22, 2021.

4. I-4: CEO Report (Presenters: Inez Evans)

 [I-4 CEO Report.docx](#)

President/CEO Inez Evans gave an update to the Board. The update included a video of volunteers transplanting and adding additional raised garden beds at the community garden located at our Mobility Solutions and Customer Care Center at 2425 W. Washington St., TSA Mask Mandate on public transportation, BMV Vendor Registration, 3D Mechanics Training, and CPR/AED/Basic First Aid Training.

5. I-5: Bus Stop Design Update

 [I-5 Bus Stop Design adarrow May 20210507.docx](#)

The Board received an update on Bus Stop Design.

6. I-6: Department Reports (Risk & Safety, Capital Projects, Public Affairs, Operations, Human Resources, Diversity/Inclusion & Workforce Development, Supplier Diversity)

 [I-6a Risk and Safety Board Report May-2021.docx](#)


 [I-6b PLANNING AND CAPITAL PROJECTS REPORT for May 2021.docx](#)

 [I-6c May 2021 Board Report Public Affairs FINAL.pdf](#)

 [I-6d April 2021 Operations Monthly Board.docx](#)

 [I-6e HR Board Report \(May 2021\).docx](#)

 [I-6f Diversity Inclusion and Workforce Development Board Report 5.21.docx](#)

 [I-6g Department Update - Supplier Diversity - May 2021..pdf.docx](#)

7. **Adjourn**

On May 26, 2021, a mass shooting occurred at a Santa Clara Valley Transportation Authority (VTA) rail yard in San Jose, California. Nine (9) innocent people lost their lives due to this horrific and tragic event. IndyGo President/CEO Inez Evans was the Chief Operating Officer at VTA most recently before coming to IndyGo. The board meeting was adjourned with a moment of silence in memory of those nine (9) individuals who tragically lost their lives.

- Adrian Balleza, 29
- Lars Kepler Lane, 63
- Jose Dejesus Hernandez III, 35
- Paul Delacruz Megia, 42
- Taptejdeep Singh, 36
- Michael Joseph Rudometkin, 40
- Abdolvahab Alaghmandan, 63
- Alex Ward Fritch, 49
- Timothy Michael Romo, 49

On order of Vice Chairman Adairius Gardner and there being no objection, the meeting was adjourned at 5:48pm.

Jill D. Russell
General Counsel